



**LICENSING ACT 2003  
PREMISES LICENCE**

Cyngor Sir **Ceredigion** County Council



**s licence number**

**PRM 0443 (Issued 06/03/2014)**

**Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**  
**PAFILIWN PONTRHYDFENDIGAID,  
PONTRHYDFENDIGAID**

**Post town**  
**YSTRAD MEURIG**

**Post code**  
**SY25 6BB**

**Telephone number**  
**01974 831635**

**Where the licence is time limited the dates**

**LICENCE NOT TIME LIMITED**

**Licensable activities authorised by the licence**

**REGULATED ENTERTAINMENT:**

**PLAYS**

**FILMS**

**INDOOR SPORTING EVENTS**

**BOXING OR WRESTLING ENTERTAINMENT**

**LIVE MUSIC**

**RECORDED MUSIC**

**PERFORMANCES OF DANCE**

**ANYTHING OF SIMILAR DESCRIPTION TO LIVE or RECORDED MUSIC or  
PERFORMANCES OF DANCE.**

**FACILITIES FOR ENTERTAINMENT:**

**MAKING MUSIC**

**DANCING**

**ENTERTAINMENT OF SIMILAR DESCRIPTION TO MAKING MUSIC or  
DANCING.**

**PROVISION OF LATE NIGHT REFRESHMENT**

**SALE BY RETAIL OF ALCOHOL**

**The times the licence authorises the carrying out of licensable activities**

**REGULATED ENTERTAINMENT:**

**PLAYS**

**FILMS**

**INDOOR SPORTING EVENTS**

**BOXING OR WRESTLING ENTERTAINMENT**

**LIVE MUSIC**

**RECORDED MUSIC**

**PERFORMANCES OF DANCE**

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**ENTERTAINMENT OF SIMILAR DESCRIPTION TO MAKING MUSIC or DANCING.**

**PROVISION OF LATE NIGHT REFRESHMENT**

**SALE BY RETAIL OF ALCOHOL**

**ALL ABOVE ACTIVITIES: MON-SUN: 0900-0200 HRS.**

**NON STANDARD TIMINGS:**

**New Years Eve: 0900-0400 HRS.**

**Bank Holiday Weekends i.e. Fri, Sat, Sun and Mon – One additional hour.**

**May ball event held on second weekend of May – One additional hour.**

**(Only applicable to recorded music, late night refreshment, sale by retail of alcohol)**

**The opening hours of the premises**

**MON-SUN: 0900-0245 HRS. Except Car Rallies, Car Boot Sales and General Sales.**

**New Years Eve: 0900-0445 HRS.**

**Bank Holiday Weekends: 0900-0345 HRS.**

**May Ball held on second weekend of May: 0900-0345 HRS**

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

**ON AND OFF SALES**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

**EISTEDDFODAU TEULU JAMES PANTYFEDWEN PONTRHYDFENDIGAID**

**CHAIRMAN**

**VICE-CHAIR**

**SECRETARY**

**DELYTH HOPKINS**

**DAFYDD JONES**

**NELI JONES**

**Tel (Chairperson): 01974 282322**

**Registered number of holder, for example company number, charity number (where applicable)**

**CHARITY COMMISSION - 233226**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

**MORGAN JOHN JONES**

**DOLEBOLION  
PONTRHYDFENDIGAID  
YSTRAD MEURIG  
CEREDIGION  
SY25 6BJ**

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

**CER 0537**

**CEREDIGION COUNTY COUNCIL**

## **Annex 1 - Mandatory conditions**

### **Mandatory conditions where licence authorises supply of alcohol**

- (1) No supply of alcohol may be made under the premises licence—
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### **Mandatory condition where the premises licence includes a Condition that at specified times one or more individuals must be at the premises to carry out a security activity:**

- (1) Each such individual must be licensed by the Security Industry Authority.
- (2) But nothing in (1) above requires such a condition to be imposed—
  - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c. 12) (premises with premises licences authorising plays or films), or
  - (b) in respect of premises in relation to—
    - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
    - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section—
  - (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and
  - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

## **The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010**

**With effect from 6<sup>th</sup> April 2010**

**1.** (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act );

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

**2.** The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

**3.** The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

**With effect from 1<sup>st</sup> October 2010**

4. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that –

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

(i) beer or cider: ½ pint

(ii) gin, rum, vodka or whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

## **Annex 2 - Conditions consistent with the operating Schedule**

### **PROMOTION OF LICENSING OBJECTIVES**

#### **A) GENERAL – ALL FOUR LICENSING OBJECTIVES**

1. The site offers a unique purpose built venue which has been designed to be adapted to cater for a broad range of events. During the last 4 years when the idea of developing the site was first mooted there has been close consultation with the inhabitants of the area and the village of Pontrhydfendigaid in particular and it is true to say that without their support the project would not have succeeded.
2. The Applicant will co-operate closely with the Statutory Consultees to ensure that should any difficulties arise with the inhabitants of the village of Pontrhydfendigaid that they can be resolved so far as reasonably possible and practicable. Given that this is a new building there are a number of unknown issues which can only be dealt with in this way.
3. The safety and enjoyment of attendees to the premises is also of paramount importance. Many aspects of design have been incorporated in to the venue facilitate and maximise the experience for attendees. The Applicant is aware of its duties and responsibility towards attendees.
4. The areas leading to the coach and car park are lit by floodlights positioned on the exterior of the main building which shines down on the area below. The car park itself is lit by separate floodlights. Additional portable floodlights will be provided when marquees are used to ensure that all areas are adequately lit.
5. Marquees and mobile retail food units can be positioned anywhere at the venue.

#### **B) THE PREVENTION OF CRIME AND DISORDER**

1. Attendance figures to be agreed between applicants and fire service in respect of (i) interior of premises and (ii) exterior i.e. Marquees within 28 days of 28/11/2007  
The figures have been calculated to ensure that at no time is the venue or any part of it overcrowded for the obvious reasons of safety but also to enhance the enjoyment of the attendees.
2. All events where music is played or performed there is an element of standing in the layout of the main auditorium and alcohol will be served will be ticketed enabling the Applicant to ensure that the relevant figures are adhered to. Bearing in mind the location of the venue and the fact that attendees have to travel to it this affords the Applicant even greater control over allowing access to attendees.

3. In order to reduce the risk of problems arising whenever an event is held at which:
- a) music will be performed or played and there is any element of standing in the layout of the main auditorium for dancing (other than for folk dancing, ballroom dancing and line dancing) and alcohol will be served, or
  - b) boxing or wrestling entertainments are held
- the Applicant will ensure that Security Industry Agency regulated doormen will be in attendance based on the following numbers:

<b>Number of Attendees</b>	<b>Number of SIA registered Doormen*</b>
1 -200	3
201 – 400	4
401 – 600	5
601 – 800	6
801 – 1000	7
1001 – 1200	8
1201 – 1400	9
1401 – 1600	10
1601 – 1800	11
1801 – 2000	12
2001 – 2200	13
2201 – 2400	14
2401 - 3000	15

\* Whenever a marquee is used at least 2 additional SIA regulated Doormen will be provided per marquee

SIA registered doormen will be supported by at least one additional attendant where possible. Attendants will be volunteers who will not receive payment or payment in kind. Initially the provision of Doormen services will be contracted to private companies on the basis that they have the skill and experience required to effectively control and manage such events. The Applicant is aware of the possibility of training its own volunteers as SIA registered doormen and this may be an option following on from their experience as attendants. While the tasks will be left to the doormen to execute the Applicant will ensure that they are fully briefed in respect of the venue, the event and the Applicants various procedures particularly in the event of an emergency beforehand. The Applicant will ensure that they are in radio contact with each other at all times and distributed proportionately throughout the venue or that part which is in use.

4. Events such as sit down concerts, conferences, exhibitions, motor sport events and other events where alcohol is not served do not pose the same



- risk as outlined in 3 above. However in order to ensure the safety of attendees and to facilitate their enjoyment of the event the Applicant will provide attendants based on the same numbers as set out in the table at 2 above where possible Attendants will be fully briefed on the venue and the event and the Applicants various procedures particularly in the event of an emergency.
5. At any event during which a marquee is used if appropriate an SIA registered Doorman or otherwise an attendant will control the numbers in that marquee at any given time to ensure that the relevant capacity figures are not exceeded.
  6. The Applicant's Health and Safety Policy Statement is available for inspection at the premises with the Manager. The Policy will be developed and renewed at least annually. The Applicant will endeavour to ensure that any SIA regulated Doormen and attendants are aware of its contents and ensure that the Policy is adhered to.
  7. All staff and attendants will be briefed to ensure that no alcohol is served to any person under age. If a member of staff or attendants believe a person to be under the age of 21 years they will be required to ask for evidence of that person's age in the form of either a driving licence or a passport. Should any difficulty arise that person will be referred to the Designated Premises Supervisor or his authorized nominated representative. All staff working the bar will be fully trained and their training kept up to date thereafter.
  8. There will be no arrangements which encourage irresponsible drinking such as 'Happy Hour'. Attendees appearing to be unable to conduct themselves in an appropriate manner as a result of alcohol will not be tolerated and will be asked to leave the venue. Should any difficulty arise that person will be referred to a SIA registered Doorman if appropriate or otherwise the Designated Premises Supervisor or his authorized nominated representative. If necessary the Police will be contacted immediately. No new admittance be allowed entry to the venue after 2300hrs.
  9. Any alcohol stored at the venue will be kept either in the area to the side of the bar or in the secure barrel store shown on the detailed plans. The cash registers incorporate the latest technology to ensure that each transaction is traceable to each member of staff and is also linked to the remaining stock of alcohol at the end of any event so that a simple audit can be carried out to ensure that there is no seepage by way of stock or cash.

10. All staff and attendants will be briefed to ensure that no illegal substances are taken, dealt or transacted at the venue at any time. Staff and attendants will be told what to look out for and whenever possible to take their concerns to a SIA registered Doorman. If there is no such person present then the Police will be contacted immediately. At appropriate events entry will only be allowed conditional on attendees agreeing to a search which will be carried out by a SIA registered Doorman. Also when appropriate frequent inspections will be made of the toilet facilities. Posters will also be displayed confirming the Applicants attitude in this matter and for the information of law abiding attendees at events.

**C) PUBLIC SAFETY**

1. The capacity figures contained in Annex B 'The Prevention of Crime and Disorder' are calculated to ensure the safety and enjoyment of all attendees.
2. The comments contained in Annex B 'The Prevention of Crime and Disorder' relating to SIA registered Doormen and attendants and the strict implementation of the Applicant's policies in respect of irresponsible drinking and taking, dealing or transacting of illegal substances are also for the general safety of the public.
3. Fire extinguishers will be located in the main building in accordance with the Fire Officer's recommendations. A fire hydrant is also located at the venue. No fireworks will be allowed to be set off inside the main building. Staff will be trained and SIA registered Doormen and attendants will be fully briefed before any event of the evacuation procedure in the event of an emergency so that each team will be aware of their area of responsibility and to ensure that the venue can be vacated swiftly and orderly. Ensuring that the SIA registered Doormen are in contact with each other by means of a radio will facilitate this and enable any difficulties to be dealt with quickly.
4. Some members of staff will be fully First Aid trained and most staff will have basic First Aid training. First Aid facilities will be located in the main office and in a suitable location back stage. If the Applicant feels that the nature of the event is such as to justify the need either St John's Ambulance or some greater degree of professional medical ability will be in attendance. Whenever boxing or wrestling entertainments are held at the venue a General Practitioner will always be in attendance. Again when appropriate quiet areas will be provided depending on the nature of the event. An accident book will be kept at the venue and will be available for inspection with the Manager.
5. If alcohol is served for consumption on the premises when there is any element of standing in the layout of the main auditorium then it will be

served in polypropelene glassware. At any event during which alcohol is served tap water will be freely available to anyone who enquires at the bar.

6. When the venue is completed it will comply with the requirements of the Building Act 1984 and will therefore benefit from Local Authority Building Regulation Approval which in turn covers matters ranging from the general construction of the main building to electrical certification. The ventilation system will be operated in such a way so as not only to ensure that the main auditorium is always warm and comfortable but can be utilised so that hot air can be extracted from the auditorium if necessary.
7. Any marquees or other temporary features or structures constructed at the venue such as boxing and wrestling rings will be carried out by reputable and where appropriate suitable qualified persons.
8. The car park is laid out in such a way as to be clear for both car drivers and pedestrians. If more than 400 cars are expected marshals will be provided to assist drivers to the correct car park and also to leave the venue. A drop off point is provided for by the main entrance. Pedestrian routes are in place segregating pedestrians from vehicles from the car park to the main building.
9. There will at all times be emergency vehicular access to all aspects of the main building. This will be secured by ensuring with marshals that no unauthorised parking occurs which could hamper such access.
10. As can be seen from the Detailed Plan an area has been highlighted for the storage of waste. Additionally there is modest space to the side of the main bar for the temporary storage of empty bottles etc.
11. Comprehensive Public Liability Insurance will be in place at all times.

**D) THE PREVENTION OF PUBLIC NUISANCE**

1. The roof of the main building is well insulated so as to reduce as much as possible the potential for sound escaping from the main building. Baffles have been put on the exterior roof vents. Additionally there are no windows to the main auditorium. The Applicant will endeavour to ensure so far as reasonably possible that the shutter doors in the main auditorium will remain closed whenever an event is being held therein when amplified live or recorded music or live music is being played or performed. The Applicant will work with the Environmental Services Department of the Local Authority to deal as best as reasonably possible and practicable with any issues which arise in respect of the sound wither from the main building or from any marquees as shown on the Detailed Plans.

2. If it becomes necessary to eject a person from the venue and the person continues to behave in a drunken or unacceptable manner then the Police will be called immediately.
3. Difference times have been allocated for the finish time for various types of events. Furthermore the times have been calculated to try to ensure that attendees leave the venue over a period of at least 60 minutes. These are designed to reduce the impact of attendees leaving the venue on those living along the roads in the immediate vicinity of the venue. Should more than one event take place in the venue on the same evening the Applicant will ensure that they have difference end finish times.
4. At the end of any event the Applicant will ask attendees to leave the venue as quickly and quietly as possible.
5. During events when mobile food retail units are used the Applicant will ensure that all litter is collected from an area 25 metres from the location of all such units during the currency of any event and will provide at least 2 rubbish bins per unit.
6. Any rubbish to be collected following an event will be collected on the following day or whenever appropriate in accordance with an agreement via the Local Authority so as to ensure that no unnecessary disturbance is caused.
7. Any regulated entertainment held outdoors relating to plays and films will end no later than 2359 hrs and relating to live music, recorded music, performances of dance, the provision of facilities for dancing and the provision of facilities for entertainment of a similar description will end no later than 2359hrs.

**E) THE PROTECTION OF CHILDREN FROM HARM**

1. While the Applicant does not foresee a large number of young children using the venue it is aware of the need to be aware at all times of ensuring the welfare of children. All staff and attendants will be instructed to look out for the welfare of children and to report any matter whatsoever to the Designated Premises Supervisor or his authorised nominated representative or otherwise a representative of the Applicant. A copy of the Applicant's Child Protection Policy is enclosed.
2. Strict implementation of the Applicant's policy on the sale of alcohol and taking dealing and transacting of illegal substances will also protect under age children.
3. The Applicant will seek to ensure that all organisations using the venue will ensure that all children are accompanied by responsible adults.

4. Appropriate toilet facilities will be available for nappy changing etc.
5. Appropriate seating will be available for young children in the café
6. In any event where alcohol is being served and there is any element of standing in the layout of the main auditorium all children must be supervised by an appropriate adult.
7. Any film shown at the venue will be in compliance with the British Board of Film Compliance regulations and guidance or if none then in accordance with the Licensing Authority's guidance.

**Annex 3 - Conditions attached after a hearing by the licensing authority/  
Mediation meeting**

**MEDIATION MEETING: Held at Penmorfa in response to representation  
from Fire Service.**

**MATTERS AGREED:**

**CONDITIONS**

1. The fire and alarm system for the Auditorium and back stage area to be working and a commissioning certificate issued.
2. The emergency lighting system internally and externally to be working and a commissioning certificate issued
3. Fire Fighting equipment is to be provided
4. Exit signage to be provided
5. Evidence that curtains and drapes are fire proofed
6. All portable seating to be secured
7. Sufficient stewards are provided with surcoats
8. Telephone to be provided to call emergency services
9. Rubbish and combustibles to be cleared on a regular basis
10. Stewards receive a safety briefing and allocated locations in the hall
11. Assembly points to be identified

All above matters have been attended to.

Premise licence holder agrees to include the above conditions in the operating schedule.

Document signed by all parties. Representations withdrawn.

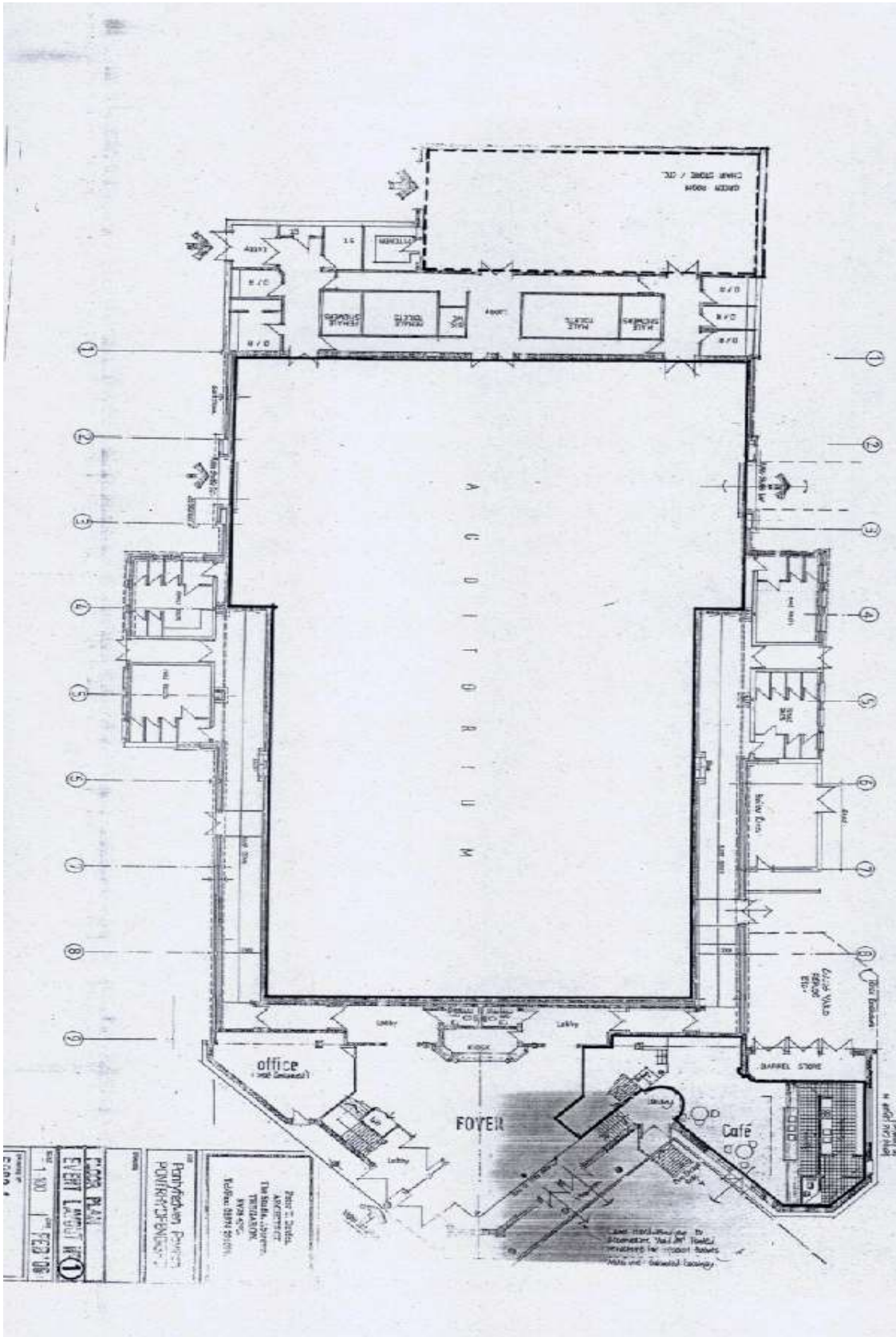
**MEDIATION MEETING: Held on 28<sup>th</sup> November at Pafiliwn, Pontrhydfendigaid.**

**MATTERS AGREED:**

- Plans submitted as per original application showing main auditorium and green room
- Corporate liability:- those responsible to be named
- Opening hours to be adjusted – normal function events open to the public 45 minutes after relevant terminal hour except car rallies, car boot sales, general sales
- Annex A Item 4 to be removed
- Annex B occupancy figures not as shown at Item 1 to be agreed between applicants and fire service in respect of:- i) interior of premises, ii) exterior i.e. marquees within 28 days.
- Annex B Item 4 attendants (stewards) numbers will be provided where possible
- Annex B Item 8, hours for retail sale of alcohol – remove sentence
- Annex D Item 7, hours to change from 2200 to 2359 and events (6) to be removed and timing 2300 to 2359.
- Annex D Item 8 delete
- Annex E (Protection of children from harm) to be included from original licence
- Annex 3 agreement with fire service by mediation – matters attended to. Item 8 removed (fire alarm now installed). Item 10 deleted (smoking ban applies)

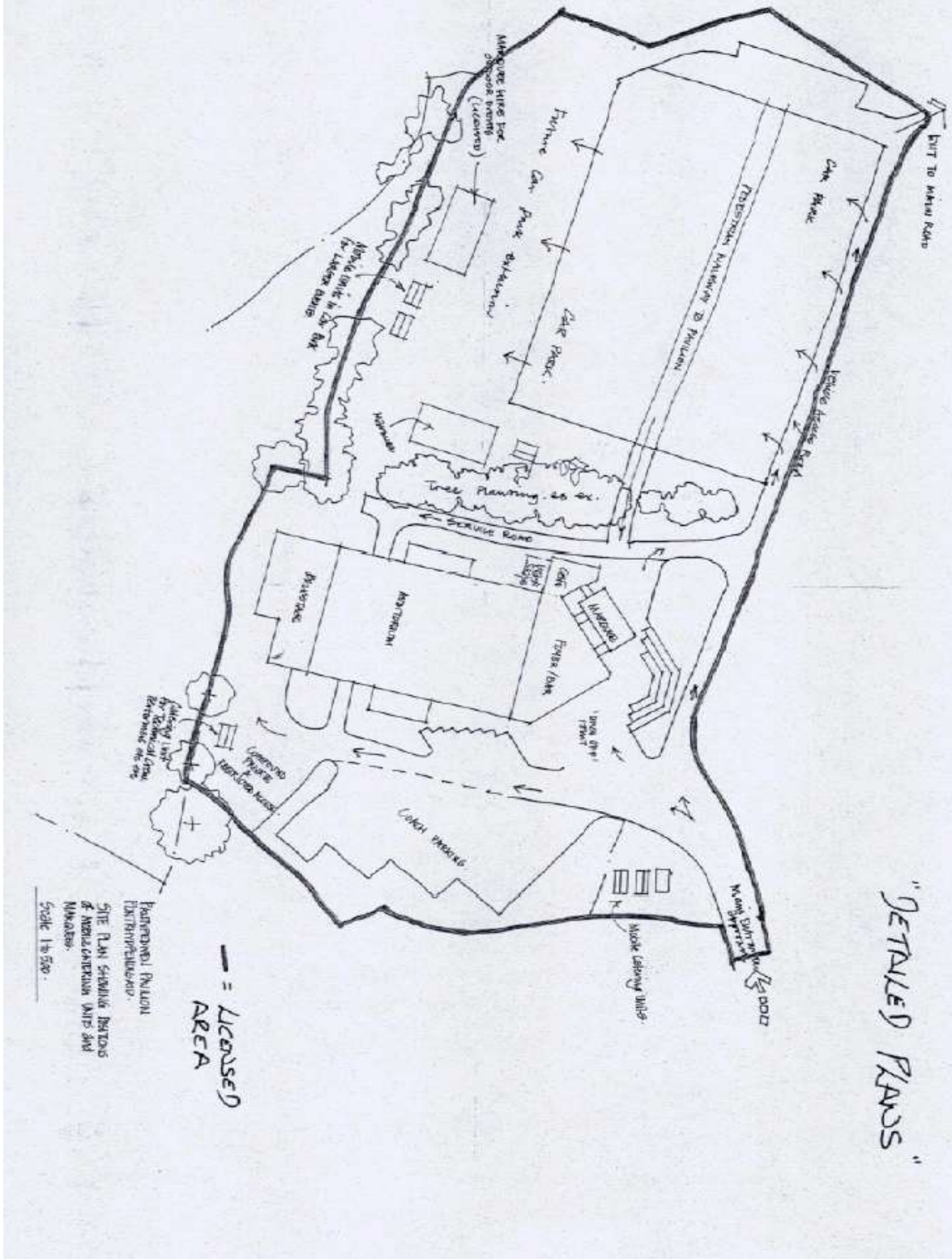
Document signed by all parties. Representations withdrawn

# Annex 4 - Plans





"DETAILED PLANS"

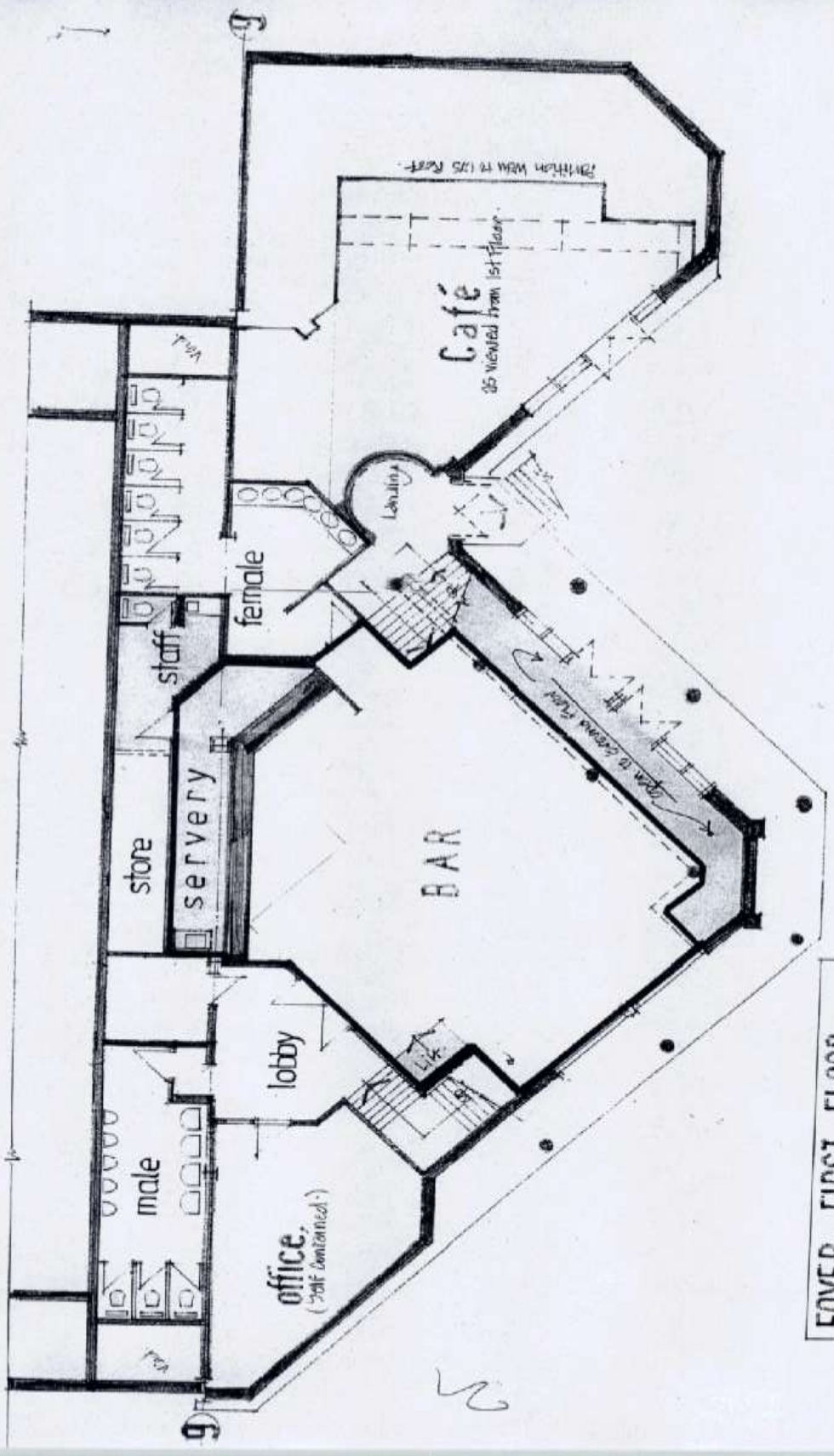


--- = LICENSED AREA

RESTROOM BUILDING  
CONTRIBUTORSHIP

SITE PLAN SHOWING PARTS  
OF MOUNTAIN VIEW AND  
MOUNTAIN

Scale 1:500



FOYER-- FIRST FLOOR  
 PAFILWYN PANTYFEDWEN.

1-100