This form is also available in Welsh

**CYNGOR SIR CEREDIGION COUNTY COUNCIL**

**Application for the use of the Bandstand / Promenade, Aberystwyth**

I wish to apply for the use of the following (please 🗸 whichever is applicable):

|  |  |  |
| --- | --- | --- |
| Bandstand ❑ | Promenade ❑ | Both ❑ |

*If using the Bandstand, please indicate if there will be music/singing at your event* ***Y / N***

|  |  |
| --- | --- |
| Name: |  |
| Organisation (if applicable): |  |
| Address for invoicing purposes: |  |
| Contact telephone number: |  |
| E-mail address: |  |
| **Your Purchase Order number:** |  |
| Insurance details- copy of current and valid certificate required with application **(public liability cover required to the level of £5million pounds)** |  |
| A completed Ceredigion County Council Risk Assessment Form will be required. | Provided: | Yes ❑ | No ❑ |
| A method statement detailing infection prevention and control measures that are applicable to the activity. | Provided: | Yes ❑ | No ❑ |
| Date(s) of event: |  |
| Opening / closing times required of the Bandstand (if applicable): | Opening time: |  |
| Closing time: |  |
| Event Commencement Time: |  |
| Full details of event and any additional information: |  |

|  |  |
| --- | --- |
| Objects/Equipment to be used/placed if applicable: |  |
| Application Times/Hours to be booked: |  |

*Please indicate into which category your event would fall:*

|  |  |
| --- | --- |
|  | Please 🗸 |
| Registered national charity event |  |
| Registered local charity event |  |
| National voluntary sector event |  |
| Local voluntary sector event |  |
| Children’s entertainment |  |
| Adult entertainment – singing, music, dancing |  |
| Other forms of entertainment – please stipulate: |  |
| Exhibition of articles or goods |  |
| Media / filming request |  |

**Use of the Bandstand / Promenade, Aberystwyth**

I confirm that I wish to formally accept the terms and conditions in relation to my booking as above.

|  |  |
| --- | --- |
| Signed: |  |
| Date: |  |
| Name (please print):  |  |
| Organisation: |  |
| Event:  |  |
| Event Date:  |  |

**Please return to:**

Estates Section

Economy & Regeneration

Ceredigion County Council

Canolfan Rheidol

Rhodfa Padarn

Llanbadarn Fawr

Aberystwyth

SY23 3UE

Email: estates@ceredigion.gov.uk

Letting will be allowed for the following:

* Registered national charity event
* Registered local charity event
* National voluntary sector event
* Local voluntary sector event
* Children’s entertainment
* Entertainment such as singing, music, dancing suitable for an inclusive community
* Other forms of entertainment
* Exhibition only of articles or goods.

Letting **will not be** allowed for the following:

* Furthering political views of any kind
* Furthering specific religious beliefs of any kind
* Pursuing a retail activity for more than 12 days in any calendar year
* Displaying publically offensive material, articles or goods
* Adult entertainment such as singing, music, dancing which could be viewed as publically offensive.

The Council will retain the right at any time to rescind any permission given with the reimbursement of the letting fee.

Should any organisation / person be refused a letting, they will have the right to appeal.

Depending what type of event you are planning, there will be a charge for the use of the bandstand. There will also be a charge of £58.00 per day inclusive of VAT for use of a designated area of 10 x 10m on the Promenade.