

Minutes of a Meeting of the Ceredigion Admissions Forum held at

Ystafell Aeron Fach, Felin-fach Campus

on Monday, 19 June 2017.

6.30 pm –7.10pm

Present: Councillor Catrin Miles (Chair), Councillors Odwyn Davies and Endaf Edwards (Chair and Vice Chair, respectively, of the Learning Communities Overview and Scrutiny Committee), Philippa Davies (Parent Governor Ysgol y Dderi), Richard Bennett (Governor Ysgol Penglais)

Officers Present: Barry Rees (Strategic Director for Learning and Partnerships) Matthew Brown (Head of Learning Services), Alun Morgan, (Manager: Data and Information), Cheryl Evans (Administrative Assistant) and Kay Davies (Democratic Services).

1 Apologies for Absence

Peter Leggett (Head Teacher Rhydypennau Primary School), Lodwick Lloyd (Governor). Meinir Lewis (Head Teacher Llechryd Primary School) apologised for their inability to attend the meeting.

2 Procedure

The Chairman welcomed all to the meeting and thanked those present for their attendance. Councillor Hag Harris was thanked for his chairmanship during the last administration. Introductions were made.

3 Disclosure of Personal Interest

There were no disclosures of Personal Interest.

4 Minutes of the Meeting held on 17 November 2016

It was **AGREED** to confirm the minutes of the meeting held on 17 November 2016 as a correct record.

5 Matters arising from the minutes

Item 6- Information Document for Parents – It was noted that the document is on the website with hard copies only available upon request. This system appears to be working well and to date there have been no requests for paper copies.

Item 12 – Any other business – Forum membership. Cheryl Evans informed the meeting that the Church in Wales had submitted a nomination in the last few days and would be invited to the next meeting. Also the new Chair, Councillor Odwyn Davies and the Vice Chair, Councillor Endaf Edwards of the Learning Communities Overview and Scrutiny Committee would be members of the Forum

6 Information Document for Parents

A verbal update was provided where it was noted that parents are now sign-posted to the website and appear satisfied with this provision. A new version of

the document will be produced over the summer months consisting of a new style and content.

It was **AGREED** that a link would be provided to Forum Members.

It was noted that the new guidelines from the Welsh Government in relation to Home Educated Children does not include the necessity for a register of Home Educated Children. Members were concerned that the safeguarding of Home Educated Children could not be confirmed unless a register was compiled. Members of the Forum agreed to highlight their concerns to the Learning Communities Overview and Scrutiny Committee in order that it is raised again with WG.

It was **AGREED** to note the information provided.

7 Admissions Policy

Copies of the Learning Services' School Admissions Policy 2018-19 had been circulated to Members. It was noted that consultation taken place with no feedback received. The Policy is to be presented at tomorrow's Cabinet meeting for approval. The content of the Admissions Policy is unchanged, however, further clarifications have been provided.

It was **AGREED** to note the information provided.

8 Admissions Numbers

The document consisting of the latest figures was considered by Members. It was noted that numbers varied with some schools full and others under capacity. It was noted that the School Admissions Policy is implemented if the number of requests exceed the number of spaces available. It was also noted that the figures may change by September. Members requested information in relation to the numbers of pupils who do not attend the local school to where they live.

It was **AGREED** to note the information provided.

9 Mid Year Admissions Appeals, 2016-17

It was noted that the service has had to refuse some children. One appeal has taken place in Ysgol Plascrug where the outside independent panel agreed with the Education Department. It was noted that there are a further four appeals to be considered.

It was **AGREED** to note the information provided.

10 Ceredigion Behavioural Support Service

It was **AGREED** to note this information is discussed at the Learning Communities Overview and Scrutiny Committee and would no longer appear on the forum's agenda in future unless requested as it is not part of this Forum's remit.

11 On-line Admissions

It was noted that, so far, 128 admission requests have been received online. From September all admissions will be made online unless a paper format is requested.

It was noted that it is being tied in with the CLIC system. Ceredigion has led with this system with Powys and Pembrokeshire due to join Ceredigion and Carmarthenshire

It was **AGREED** to note the information provided

12 Any Other Business

It was noted that the Forum distribution list requires further updating to reflect recent changes

Date of the next meeting: Monday, 20 November 2017 at 6:30pm

Confirmed in the Meeting of the Forum held on 20. 11. 2017

Chairman: _____

Date: _____