



LICENSING ACT 2003
PREMISES LICENCE

Cyngor Sir **Ceredigion** County Council

Premises licence number

PRM 0511

Part 1 - Premises details

| | |
|---|-------------------------------------|
| Postal address of premises, or if none, ordnance survey map reference or description | |
| MYDROILYN VILLAGE HALL MYDROILYN | |
| Post town LAMPETER | Post code SA48 7QY |
| Telephone number None | |

Where the licence is time limited the dates

LICENCE NOT TIME LIMITED

Licensable activities authorised by the licence

REGULATED ENTERTAINMENT:

PLAYS

FILMS

INDOOR SPORTING EVENTS

LIVE MUSIC

RECORDED MUSIC

PERFORMANCES OF DANCE

ANYTHING OF SIMILAIR DESCRIPTION TO LIVE or RECORDED MUSIC or PERFORMANCES of DANCE.

FACILITIES FOR ENTERTAINMENT:

MAKING MUSIC

DANCING

ANYTHING of SIMILAIR DESCRIPTION to MAKING MUSIC or DANCING

PROVISION OF LATE NIGHT REFRESHMENT.

The times the licence authorises the carrying out of licensable activities

REGULATED ENTERTAINMENT:

PLAYS

FILMS

INDOOR SPORTING EVENTS

LIVE MUSIC

RECORDED MUSIC

PERFORMANCES OF DANCE

ANYTHING OF SIMILAIR DESCRIPTION TO LIVE or RECORDED MUSIC or PERFORMANCES of DANCE.

FACILITIES FOR ENTERTAINMENT:

MAKING MUSIC

DANCING

ANYTHING of SIMILAIR DESCRIPTION to MAKING MUSIC or DANCING

PROVISION OF LATE NIGHT REFRESHMENT.

ALL THE ABOVE ACTIVITIES:

MON-SUN: 0800-0100 HRS.

The opening hours of the premises

MON-SUN: 0800-0100 HRS.

LOCAL and NATIONAL ELECTIONS: To open at 0630 HRS.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

DAVID CRIMES, Chairman Village Hall Committee,

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Annex 1 - Mandatory conditions

Mandatory conditions where licence authorises supply of alcohol

- (1) No supply of alcohol may be made under the premises licence-
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory condition where the premises licence includes a Condition that at specified times one or more individuals must be at the premises to carry out a security activity:

- (1) Each such individual must be licensed by the Security Industry Authority.
- (2) But nothing in (1) above requires such a condition to be imposed—
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c. 12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to—
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section—
 - (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 - Conditions consistent with the operating Schedule

Promotion of Licensing Objectives

Appendix A – General

We will comply with all Local Authority, Fire and Police requirements.

Committee members carry out regular monitoring of the hall use.

Committee members will supervise all activities for which they are directly responsible.

Hirers of the hall will be given booking conditions laying out what the hall committee require of them regarding good order, public safety, prevention of nuisance and protection of children. (Copy attached)

Appendix B – Prevention of Crime and Disorder

There are outside lights all round the hall on a timer system and with with motion sensors. The hall is alarmed and contains motion sensors throughout.

Users are required to behave in a orderly manner and to have stewards for car parking, hall use and leaving the premises (see booking conditions).

The hall and its grounds are regularly monitored, at different times, by committee members.

No alcohol will be sold on the premises.

Appendix C – Public Safety

The hall is fully insured and this includes both public liability and employers liability insurance (see attached documents).

There is a fire alarm system with smoke detectors throughout the hall. The premises have fire extinguishers which are serviced annually (see attached certificate). There are labelled fire doors which are kept locked when the hall is not in use and there are fire escape doors from all enclosed areas. There is a fire blanket in the kitchen. The window blinds are of fire retardant material.

There are only four steps at the front of the hall and these are white lined. The hall has been completely renovated and extended so it now complies with all the building control and planning requirements for public safety, disabled access and use by people with limited sight (e.g. entrance ramp with rails, rails on steps, all exits are without steps, correct signs and the floor of all the hall and its facilities are on one level. There are no steps to the emergency exit doors). There is an emergency lighting system. There is a personal alarm in the toilet for the disabled

The electrical system and the plumbing/heating system are all new in 2007. The boiler is checked annually.

Appendix D – Prevention of Public Nuisance

Booking conditions stipulate the duty for hirers to prevent noise nuisance during events and to provide stewards to make sure people leaving the hall do so in a quiet and orderly manner.

The committee will regularly monitor events. Any committee organised events will have committee members acting as stewards both inside and outside the hall to ensure that there is no public nuisance.

Many committee members live in this small village near to the hall and so they are very aware of the need to maintain good community relations. If any complaints are received they will be dealt with promptly and positively.

The modernisation of the hall with good insulation and double glazed windows means that noise from inside the hall will be limited. Outside lights are on a timer and they will go off by 11pm unless an event continues after this time.

Music will cease at 11:45pm at the latest.

There is no public access to the car park for motor vehicles when the hall is not in use.

Appendix E – Protection of Children From Harm

There will be adult supervision of children, both inside and outside the hall, whenever they attend events.

Children will not be allowed in the kitchen, boiler room or small store and there will be notices on the doors to this effect. There may be times when the large store room is used as an off-stage area for plays and concerts. At times like these and at any other times, children will only be allowed to enter the large store room under close adult supervision.

Children will not be allowed to operate the trolleys used to transport stacks of chairs.

For most events children will only be allowed on the hall premises if accompanied by a suitable adult (usually parent or guardian. Activities specifically for groups of children (e.g. scouts and young farmers' club), where parents are not present, will have to be supervised by at least one CRB checked adult. The Young Farmers' Club Organiser is a committee member and is also CRB checked as are 2 ex-teachers who are, at present, also on the committee.

The censorship requirements of any films shown that have a British Board of Film Censors will be adhered to.

**Annex 3 - Conditions attached after a hearing by the licensing authority/
Mediation meeting**

Annex 4 – Plans

