

Cyngor Sir Ceredigion County Council

Donate a Gate **Your details**

Title……… Full Name………………………………………………………….

Address………………………………………………………………………………………………………………

…………………………………………………………………………………………….………………………….

…………………………………………………………………………..Postcode…………………………………

Email………………………………………………………………………………………………………………..

Tel ……………………………………………. Mobile………………………………………….………….…

Signed……………………………………………...

Date…………………………………………...……

**Required plaque inscription**\*(please tick as applicable)
 60mm

 Dedicated to

Dedicated to
A.N Other

 Donated by

Name to be included on plaque…………………………………………………………………..

Plaque inscription to be within an area of 60mm x 40mm (1.5mm thick)

\*Please note: the greater the number of letters, the smaller the letter size

* **I WISH TO DONATE** ……. …..
* **PREFERRED LOCATION/S**: (name of nearest town/village)………………………………………………………….

We will endeavour to find an item of furniture as close as possible to your preferred location

**Preferred payment method**

|  |  |
| --- | --- |
| Cash |  |
| Cheque  |  |
| Card  |  |
| Other  |  |

**Terms and Conditions** By signing this form I agree to the following terms and conditions:

* My donation does not bestow upon me any right of ownership of the item of furniture.
* Maintenance of the item of furniture is the responsibility of and at the absolute discretion of Ceredigion County Council (CCC)
* Furniture locations will be determined /agreed in advance with CCC.
* The donation amount is identified on the website and is considered a minimum donation level; CCC reserves the right to accept higher/lower amounts on a case by case basis. In cases where lower amounts are received, CCC reserves the right to place more than one plaque per item of furniture.
* Plaque installation will be included as soon as possible as part of the normal CCC programme as determined by the nature, quantity and location of all work to be carried out. We will look to affix your plaque within 3 months of payment being received.
* The Coast and Countryside team of CCC will contact the donor to confirm the installation has been completed and the location of the item of furniture.
* CCC reserves the right to move an item of furniture. Where this happens, the plaque will be relocated to the nearest available item and the donor informed.
* A donation will be for a 10 year period and at the end of the 10 year period CCC will endeavour to contact you and ask if you would like to make a donation in respect of the item again. It is therefore important for you to keep CCC informed of changes to contact information or contact CCC directly if you wish to donate to the item again. If CCC is unable to get in touch with you or you do not wish to support again, the item will then become available to the public for an opportunity to donate towards.
* CCC will replace a plaque once, free of charge, if it has been damaged or stolen. Where a plaque is repeatedly being damaged or stolen, CCC will consult with the donor to discuss an alternative location for the plaque to be affixed.
* Applicants are advised to keep the council informed of any change of address during the term of dedication.
* CCC reserves the right to vary or refuse an unsuitable inscription.
* CCC has no commitment to accept any application and reserves the right to refuse an application.
* CCC will not allow the scattering of cremated remains.
* CCC has no commitment or duty to accept any application and hopes that applicants will understand that capacity is sometimes an issue when administering such a scheme.
* No adornments eg. flowers, at any time shall be attached or deposited on or near the item of furniture.
* All personal information will be kept in line with GDPR guidelines