



**LICENSING ACT 2003
PREMISES LICENCE**

Cyngor Sir **Ceredigion** County Council



s licence number

PRM 0551 (Issued 03/08/2018)

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**THE GUILDHALL
PENDRE**

**Post town
CARDIGAN**

**Post code
SA43 1JL**

**Telephone number
01239 615 554**

Where the licence is time limited the dates

LICENCE NOT TIME LIMITED

Licensable activities authorised by the licence

REGULATED ENTERTAINMENT:

PLAYS – Indoors and Outdoors

FILMS – Indoors and Outdoors

INDOOR SPORTING EVENTS,

BOXING or WRESTLING ENTERTAINMENT - Indoors

LIVE MUSIC – Indoors and Outdoors

RECORDED MUSIC – Indoors and Outdoors

PERFORMANCES OF DANCE – Indoors and Outdoors

ANYTHING OF SIMILAR DESCRIPTION TO LIVE or RECORDED MUSIC or

PERFORMANCES OF DANCE – Indoors and Outdoors

LATE NIGHT REFRESHMENT – Indoors and Outdoors

SALE BY RETAIL OF ALCOHOL – On and Off Sales

The times the licence authorises the carrying out of licensable activities

REGULATED ENTERTAINMENT:

REGULATED ENTERTAINMENT:

PLAYS – Indoors and Outdoors

FILMS – Indoors and Outdoors

INDOOR SPORTING EVENTS,

BOXING or WRESTLING ENTERTAINMENT - Indoors

LIVE MUSIC – Indoors and Outdoors

RECORDED MUSIC – Indoors and Outdoors

PERFORMANCES OF DANCE – Indoors and Outdoors

ANYTHING OF SIMILAR DESCRIPTION TO LIVE or RECORDED MUSIC or

PERFORMANCES OF DANCE – Indoors and Outdoors

SALE BY RETAIL OF ALCOHOL – On and Off Sales

ALL ABOVE ACTIVITIES:

SUN-THURS: 0900 – 2400 HRS. FRI and SAT: 0900 – 0130 HRS.

Live and recorded music will cease – 2300hrs outdoors.

LATE NIGHT REFRESHMENT. MONDAY – THURSDAY 2300HRS –2400HRS.

FRI and SAT: 2300 – 0130 HRS.

NON STANDARD TIMINGS:

New Years Eve- New Years day - Terminal Hour 0400 HRS.

Christmas Eve, Boxing Day, 27th December , Valentine's Day and the following day, Bank Holiday weekends (Fri, Sat and Sun): One additional hour.

The opening hours of the premises.

SUN-THURS: 0700 - 0030 HRS. FRI and SAT: 0700 - 0200 HRS.

NON STANDARD TIMINGS:

One additional 30 mins to each additional non standard timing.

Local/National Elections: Opening from 0500 HRS

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

ON AND OFF SALES

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**MENTER ABERTEIFI CYF,
GUILDHALL,
CARDIGAN
SA43 1JL**

Registered number of holder, for example company number, charity number (where applicable)

4243820

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

JULIAN BEYNON-LEWIS

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

CER 1286

CEREDIGION COUNTY COUNCIL

Annex 1 - MANDATORY CONDITIONS

1 Mandatory conditions where licence authorises supply of alcohol

(1) Where a premises licence authorises the supply of alcohol, the licence must include the following conditions.

(2) The first condition is that no supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

(3) The second condition is that every supply of alcohol under the premises licence

must be made or authorised by a person who holds a personal licence.

2 Mandatory condition: exhibition of films

(1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection

(3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where-

(a) the film classification body is not specified in the licence, or

(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

3 Mandatory condition: door supervision

(1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence

must include a condition that each such individual must be licensed by the Security Industry Authority.

- (2) But nothing in subsection (1) requires such a condition to be imposed-
- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to-
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section-
- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

With effect from 28th May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
where –
 - (i) P is the permitted price
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence,
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order
2014

The below Mandatory Conditions **replace** the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and comes into effect **on 1st October 2014**

Conditions 1 to 4 refer to all premises that sell or supply alcohol for consumption on the premises. Condition 3 is relevant to Premises that sell for consumption off the premises.

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Annex 2 - Conditions consistent with the operating Schedule.

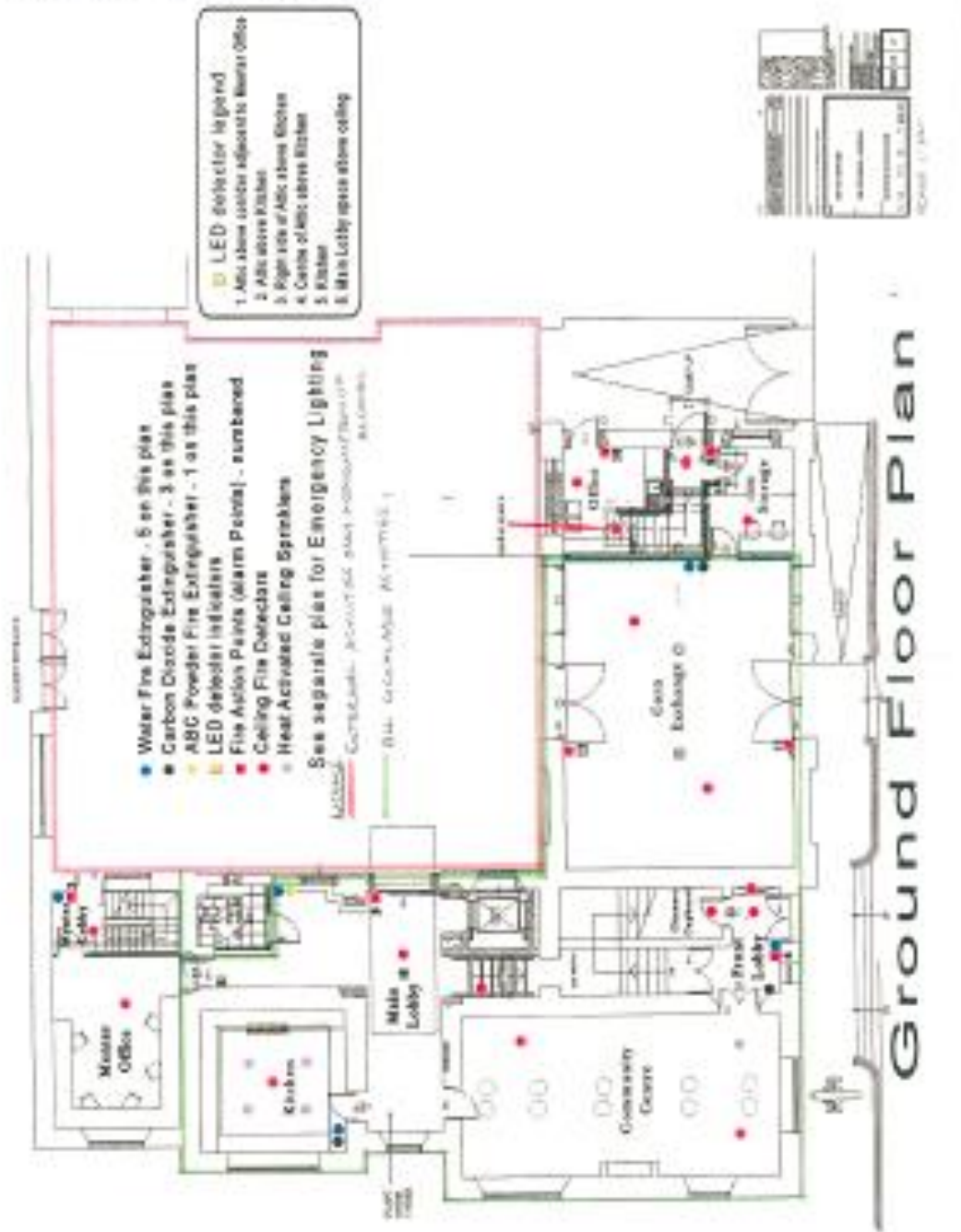
Promotion of Licensing Objectives:

- a. **General – All four licensing objectives:** Staff have received instruction and signed our operational policy as to the requirements of the Licensing Act 2003 and in particular to this operating schedule. A Director have recently completed BIIAB Personal Licence Holders course, and it is planned that further members of staff will also complete the course.
- b. **Prevention of Crime and Disorder:** We will not serve alcohol to anyone who is, or appears drunk, violent, quarrelsome or disorderly. Anyone so appearing will be asked to leave and, if necessary, the Police informed. The main building has recently been refurbished and is secured by good quality locks and an intruder alarm system. The market building is secured by a separate intruder alarm. The Courtyard and building entrance areas are monitored by CCTV
- c. **Public Safety:** Public liability insurance is in force. We will advise our Insurers of this operating schedule, and recent amendments to the licence. First aid kits are situated in the kitchen, Office, and market buildings and staff are aware of their location. There are trained first aiders on staff. Fire equipment - location of the equipment are denoted on the plan. Fire alarm and emergency lighting system are checked regularly.
Boxing and Wrestling We would not normally arrange such events but if Private Boxing or wrestling shows and dinners arranged by local clubs. We would place an obligation on the hirer to comply with the regulations regarding medical provision, erection of rings, door control, and compliance with the British Board of Control and / or British Wrestling Association rules
- d. **Prevention of Public Nuisance:** The premises will not operate to excessive hours. We reserve the right to refuse or terminate bookings in such circumstances. Noise will be monitored, doors and windows closed during live and recorded performances if necessary, unless outside when all live and recorded music will cease at 2300 hrs. No outside regulated entertainment after 2300 hrs.
- e. **Protection of Children from Harm:** We will not serve alcohol to anyone who is or appears to be under 18. Staff are instructed to challenge anyone who appears to be under 21 and to demand ID (Photographic e.g. Passport, driving licence). Children under 18 will be excluded from adult entertainment

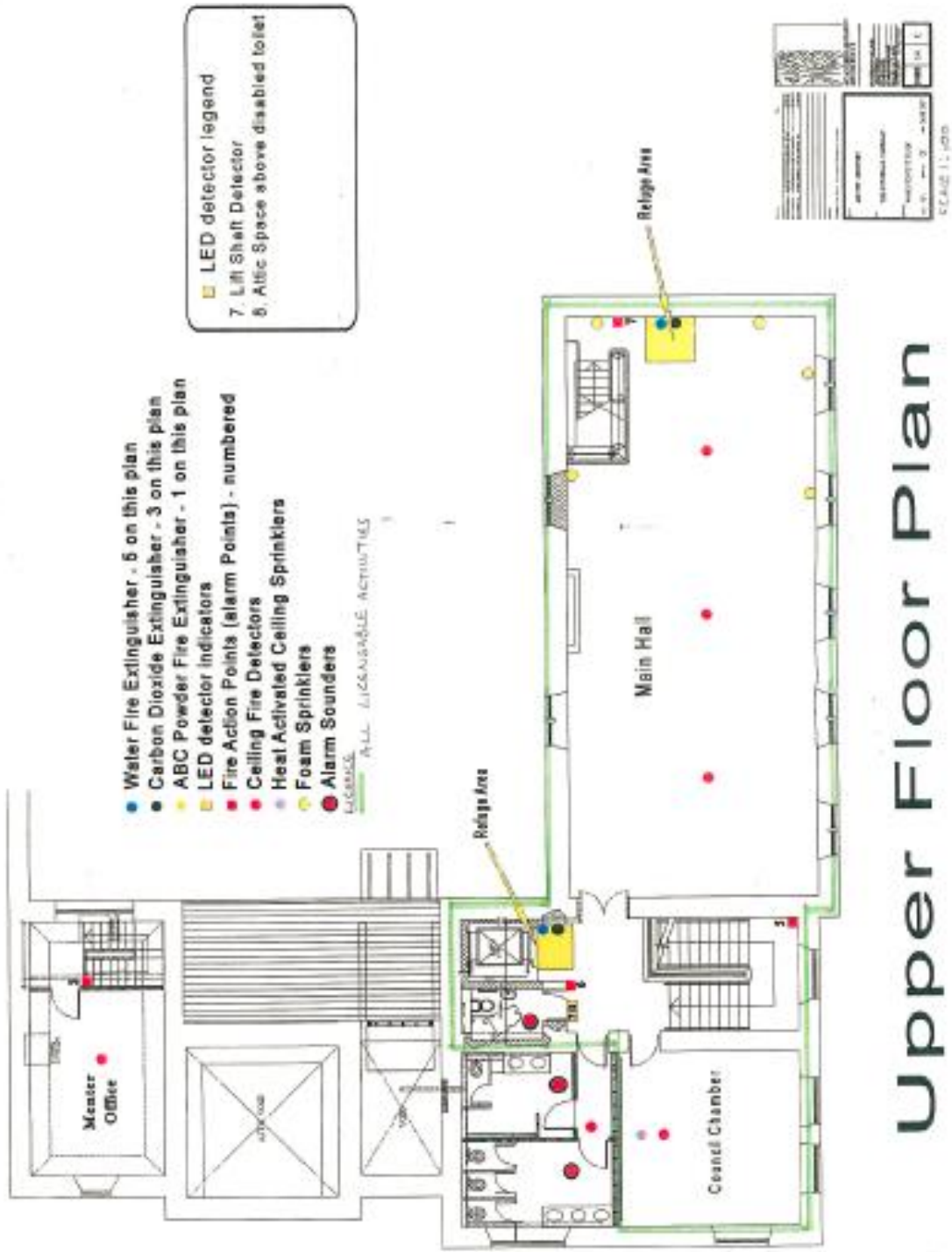
Annex 3 - Conditions attached after a hearing by the licensing authority/Mediation meeting.

Annex 4 – Plans

Appendix 2a Ground floor Guildhall

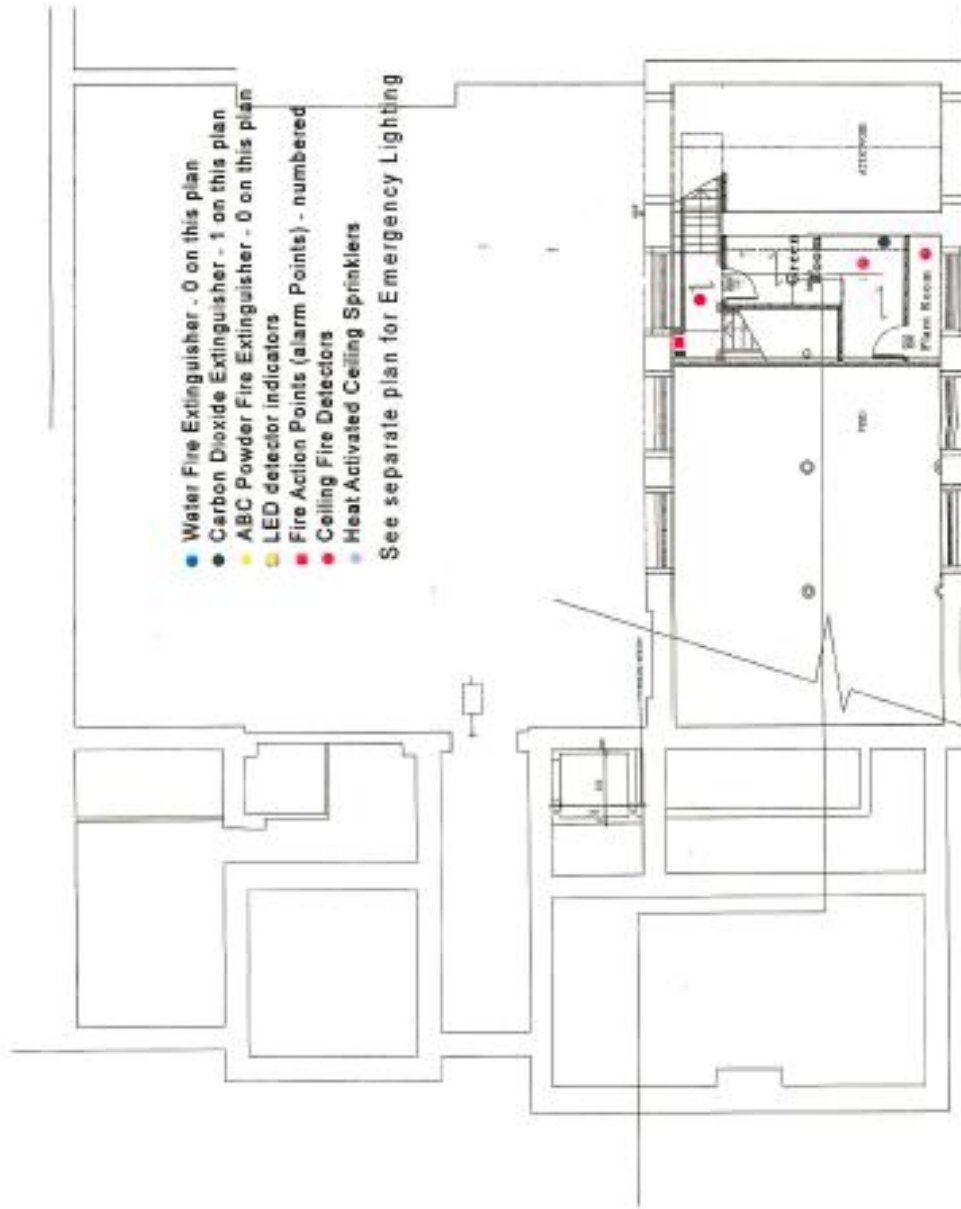


Appendix 2b First floor Guildhall



Appendix 2c Intermediate floor Guildhall

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50	51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100
--	---

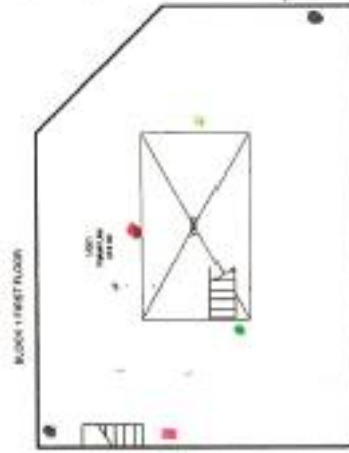


- Water Fire Extinguisher - 0 on this plan
 - Carbon Dioxide Extinguisher - 1 on this plan
 - ABC Powder Fire Extinguisher - 0 on this plan
 - LED detector indicators
 - Fire Action Points (alarm Points) - numbered
 - Ceiling Fire Detectors
 - Heat Activated Ceiling Sprinklers
- See separate plan for Emergency Lighting

Intermediate Floor Plan

Appendix 3 Market hall

- WATER
- CO2
- FOAM
- ALARM POINT
- ALARM SOUNDER



Cyngor Sir
CEREDIGION
County Council

Area Engineer: Ewan G. Smith
 Project Engineer: Iwan Jones
 Design Engineer: Iwan Jones
 Date: 12/07/2011
 Scale: MTS
 Job No: B09704/000
 Checked By: AM
 Drawn By: PFT/ry/llh

Job Title
 B09704/000
 Ceredigion Market Hall

Scale
 MTS
 Date
 12/07/2011
 Name
 PFT/ry/llh

Drawing Title
 Block 1
 Checked By
 AM
 Job No.
 B09704/000
 Drawn No.
 1 of 1