

PSB Project Group Report

Prepared by: Teleri Elias

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| Well-being Plan Aim | All place-based pilot projects will aim to address the 6 well-being aims as outlined in the Ceredigion Local Well-being Plan 2018-23. A place-based delivery framework will prioritise integration and will incorporate a deep-dive holistic approach to both community and individual resilience. |
| Our Values | Welsh Language, Tackling Inequalities, Involvement, Sustainability, Leading by Example |
| Project Group Name | Carbon Neutral Aberystwyth and Decarbonisation Strategy |
| Chair | Gillian Perry , Natural Resources Wales |

| Project Group Membership <i>(Names in bold signify attendance at the meeting)</i> | | | |
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| Ceredigion County Council | Cllr Alun Williams, Lyndon Griffiths, Bethan Lloyd Davies , Rhodri Llwyd, Dr Sarah Groves-Phillips , Cllr Keith Henson, Beti Gordon, Alison Heal , Bethan Howell, Nicola Davies, Llinos Williams, Rachel Auckland , Partnerships Team: Timothy Bray , Sara Dafydd, Lynne Walters , Anwen Thomas , Teleri Elias | Aberystwyth University | Rhodri Llwyd Morgan Dewi Day |
| | | Natural Resources Wales | Yvette Eley, Peter Frost |
| Hywel Dda University Health Board | Paul Williams, Terri Shaw, Owen Harris Sharon Hughes , Rhian Rees | National Library of Wales | Mark Stevens |
| Welsh Government Energy Services | Rhys Horan, Huw Lewis, Brian Drysdale, Tony Lawson | Mid Wales Energy Plan | Dr Gemma Delafield, Thomas Yeo, |
| | | Coleg Sir Gar / Ceredigion | Vanessa Cashmore, Louis Dare |

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| Mid & West Wales Fire Service | Neil Evans | CAVO | Chesca Ross |
| EcoDyfi | Andy Rowland | Co-Production Wales | Roxanne Treacy, Vikki Butler |
| Citizen's Advice Bureau (CAB) | Juliet Morris | University of Wales Trinity Saint David | Kelly Williams, Daniel Priddy |
| Menter a Busnes | Ann Owen | | |

SYNOPSIS OF PROJECT GROUP MEETING

Key Points discussed at Project Group meeting: 22.01.24

12.1 Welcome, introductions, and apologies

The Chair, Gillian Perry (GP) welcomed members to the meeting and introductions were made. Apologies were noted for the following:

Eirlys Lloyd- CCC

Rhodri Morgan- CCC

Cllr Alun Williams- CCC

Roxanne Treacy- Co-Production Wales

Dr Gemma Delafield

12.2 Minutes and matters arising from the previous meeting.

The minutes of the previous meeting held on 26.10.23 were accepted as a true and accurate record and action items are covered throughout today's agenda.

Action- Lynne Walters will re-circulate the Excel spreadsheet for priorities, for members to input their information.

12.3 PSB Update: Local Well-being Plan 2023-28 – Governance & Delivery Framework for Ceredigion PSB – Including feedback from the PSB - Tim Bray (Ceredigion County Council)

A brief update was provided by Tim Bray (TB), this was based upon the work which is being undertaken for the PSB to hold objective-based workshops with partners. The workshops were successful and provided great information; all feedback has been considered. Moving forward, they have created an action tracker that includes the objectives, they aim to drive activity on each objective in the main PSB meetings and

subgroups. All will receive a copy of this once it has been shown at the main PSB meeting in March. After consideration at the last PSB meeting last December, they decided to retain the delivery structure of the place-based groups, Lampeter, Cardigan, and Aberystwyth, these will be reviewed in a year. All agreed that the Aberystwyth group be re-named into a thematic name that covers the whole of Ceredigion, it was agreed that the new name would be the Climate and Nature Delivery Group. It was suggested at the workshops that they have deep dives at PSB meetings, providing a focus on specific topics. The benefit that they saw with the Co-production Network for Wales being present at the place-based group meetings was noted. There are current discussions being held around developing the launch of the Well-being plan, and it was agreed that a Task and Finish group would be beneficial to progress this work. TB also informed the group they have funding available to develop four videos, 90 seconds each, based upon a lived experience. These could also be combined to produce one longer length video. TB asked members to let him know of any potential ideas.

Action- To implement a change in the name of this delivery group to Climate and Nature.

Action- Members to consider who they believe would be appropriate to assist on the Task and Finish group to develop the Wellbeing Plan 2023-28 launch.

Action- Timothy Bray to share the local Well-being Plan 2023-28 delivery plan with forum members once it has been shared with the PSB board at its meeting in March.

Action- Timothy Bray to place the delivery plan through a readability score and change the colours to be clearer to all readers.

GP suggested they needed around 5 people from this group to be involved in the Task and Finish group to provide ideas for the launch of the local well-being plan, which they aim to deliver in about 2–3 months. GP, Vikki Butler (VB), Chesca Ross (CR), and Ann Owen (AO) confirmed they are happy to be a part of the Task and Finish group. GP noted that it's important to take full advantage of the funding available for the videos. LW suggested perhaps the communication team within the health board and Mid and West Wales Fire & Rescue service could assist. GP will meet with TB after the meeting to discuss the structure of the Task and Finish group.

Action - GP to meet with TB before the task and finish group commences its work.

12.4 Initial consideration of Draft Terms of Reference including group membership.

Reference was made to the initial terms of reference agreed for the PSB sub-groups There aren't many changes required to the Draft Terms of Reference, but the new copy takes on board the priorities and feedback received from the workshops. The key objective as noted within the Wellbeing Plan 2023-28 for this group is to set out decarbonisation initiatives within Ceredigion to protect and enhance our natural resources. This TOR's highlights the priorities of this group and the key priorities will be noted within the Governance and Delivery plan.

Action- LW to Circulate the Draft Terms of Reference to members for their consideration.

Action-All members to review the membership of this group and suggest required amendments to supplement the membership and reflect all elements of the identified priorities.

12.5 Climate Change Impact Assessment

NRW, on behalf of the WG, and as part of the PSB Well-Being Plans, are developing a climate change risk assessment, looking at what mitigations and adaptations can be implemented to reduce the risk of climate change. They are currently developing the guidance to go with the risk assessment and this will be brought forward for consideration of each PSB in due course.

Action- This matter needs to be an agenda item at the next meeting and a members of staff from NRW will be invited to provide an update on the Climate Change Impact Assessment.

GP noted that some LA's have completed their impact assessment and Ceredigion will be working on this over the next 12–18 months period. LW suggested that when appropriate a task and finish group should be considered to deliver on this action, enabling the group to report back to this meeting and ultimately via the Chair to the PSB. GP suggested that in order to obtain a holistic approach to this task it would be appropriate to seek the direct involvement of the other wellbeing delivery groups in this work in a truly collaborative approach.

Action – GP to provide an update on this matter to the PSB and seek the involvement of the other wellbeing delivery groups.

12.6 Ceredigion Food Network Project, the Small Grants Funding Scheme and nature friendly farming.

Ann Owen, Menter a Busnes

They allocated £48000 of the grant scheme to 14 different projects that are going ahead, with some targeted at addressing food poverty. These include five projects which are running slow-cooker courses. A few local schools are involved with growing projects including the growing of organic produce and they have built a field kitchen which groups can visit on the farm. There is also a commercial project going ahead where four permanent market stalls are being set up three times a week, aimed at proding new start-ups at Cardigan with a shop presence. Ann Owen informed the group that her post will end in March and the Chair sincerely thanked her for the positive contributions made to the discussions of this delivery group.

Action- Ann Owen will provide a written report at the end of the project , mapping out details and locations of all the projects and initiatives.

There was further discussion around AO's recent meeting with Castell Howell. AO had met with Castell Howell to discuss the procurement process for local produce with them and to consider how this could benefit local producers when considering their production methods and processes. AO noted that Castell Howell are invaluable in moving this forward, they are very much in favour of and very supportive of food production and distribution projects elsewhere in Wales. AO noted that the inherent problem with public procurement is that they have very strict rules on what is permitted and what is not. Each provider needs to have their premisses checked, which costs money however with Castell Howell being an intermediary, they can also function as an aggregator and share information for the wider benefit of others. AO informed the group that she has spoken to George Ryley and was informed that the local procurement policy is changing. AO had hoped for an update, but he has since retired from his post. LW noted that this could be followed up.

Action- LW to speak to procurement colleagues and seek further information about the policy which is changing for public procurement and its obligation on producer policies and their premises.

12.7 Update of the Healthy Travel Charter – Hywel Dda University Health Board

A decision was made about embedding the Travel Charter into this group. LW will be attending the travel charter meetings as a PSB support officer but a need continues there for discussion to identify a PSB member, who is in a position to make decisions on behalf of the PSB to directly participate in this work. This will be important as agreement is sought to the Travel Charter commitments.

Action- Members to consider attending the Travel Charter Group Meetings and to representing the PSB as a stakeholder.

12.8 Standing Item : Update on the Local Area Energy Plan (LEAP) and an overview of the Regional Energy Strategy and Action Plan.

Bethan Lloyd Davies (BLD) provided an update on the LAEP. Since the last meeting in October, they have held two further workshops and have another workshop scheduled at the end of January '24. The outcome of these workshops will ultimately show the output of the modelling from the LAEP. They hope to have a draft by the end of January and once this is finalised, they will share a copy with this group. They are also organising a regional briefing with officers and members from the two LA's which will be held in February and following this, they will then go to Cabinet around May. To end the update BLD informed members that there's a decarbonisation workshop being organised for businesses on the February 9th at Bargoed Farm; all events are shared on their Facebook and Twitter pages and members were asked to share details with their colleagues and networks.

Action- Bethan Lloyd Davies to share details about the decarbonisation workshop for businesses which is to be held at Bargoed Farm.

For the information of members LW noted that Bargoed Farm are also up for the countryside alliance nomination, making it through to the finals for the 2023–2024 awards.

12.9 Partner updates – All partners

BLD informed the group that CCC has recently appointed a project and programme manager for the EV Charging Points Infrastructure. They have also outsourced the re-fit framework and energy-efficient electro-fit framework and are currently looking for a partner, which will allow them to fully concentrate on their building stock.

Action- To include the re-fit framework and the energy efficient electro-fit framework as a discussion topic for a future meeting and to include an update on EV stock vehicles and charging points across Mid Wales.

CR (CAVO) informed the group of two projects which are being implemented by Severn Wye on energy efficiency. One project is working specifically with community facilities. Five facilities have been identified and these will now out energy efficiency improvements supported via grants. Another project is entitled the Supportive Communities project, focusing upon community resilience and identifying anchor groups that people turn to for advice and support, particularly around the sectors of health and social care.

Sarah Groves Phillips (SGP) provided an update and noted that the PRaM Phosphate project centred around nutrients came to an end at the end of December. Three projects were taken to planning application design stage, which included two wetlands, and one wet woodland. In December, the River Teifi was selected as the demonstrator catchment area of the first minister's phosphate nutrients strategy. This is a multiagency partnership, and it will be a 5-6 year project. They hope to hold a two-day conference in February to further discuss the opportunities presented by this project.

VB (Co-Production Wales) stated that she also sits on the Environment sub-group at Pembrokeshire PSB, where they have PSB learning events within the Co-pro network, VB will circulate further details to members in due course.

LW provided an update on behalf of Rhian Rees regarding the Travel Charter. The group are continuing with their work designing national and local commitments. This work also involves agreeing upon key pledges. A recent project with the Pembrokeshire association of community transport organisations (PACTO) has managed to secure additional funding from the national lottery and this will be used to further develop their 'Take Me To' initiative. The initial phased has considered encouraging individuals to car share for the purposes of appointments or visits to market towns, hospitals etc. and they are now moving into targeting workers needing to travel to work, events, and conferences. In due course consideration can also be given to travel surveys, particularly one which has been undertaken recently in Powys.

Alison Heal (AH) informed the group about the local places program hosted by CCC. If you would like to be on the Ceredigion local nature partnership mailing list, please contact biodiversity@ceredigion.gov.uk.

12.10 Standing item: Do we need to liaise with Co-Production Network for Wales on any of the matters raised?

Having VB from the Co-Production for Wales network present at every future meeting will now negate the requirement for this Agenda item at future meetings.

12.11 Any other business:

GP suggested that having the opportunity for a face to face meeting in the future needs to be considered, thus providing an increased opportunity for round table discussion to take place on topics put forward for conversations. This would also support a shift in the balance of the meetings towards a more collaborative approach based upon discussion on future actions.

- Sustainable Steps Wales: Green Careers - Lottery Community Fund.

This is a new Lottery funded programme with opportunities presented for the submission of new applications. Further details providing an explanation of the eligibility criteria can be found by following link : [Sustainable Steps Wales - Green Careers | The National Lottery Community Fund](https://sustainablesteps.wales.gov.uk/the-national-lottery-community-fund) (tnlcommunityfund.org.uk)

Action – LW to circulate information on the Sustainable Steps Wales: Green Careers Lottery Community Fund to all partners.

- Items for PSB consideration at their next meeting on the 4th March, 2024.

TB suggested that as a PSB delivery group they should write to the Chair to outline how valuable the support and input from Ann Owen, Menter Busnes, has been during her time as project lead for the Ceredigion Food Network project.

12.12 Dates of next meetings:

15/4/24, 8/7/24 & 14/10/24

Action summary Log

Lynne Walters will re-circulate the Excel spreadsheet for priorities, for members to input and update their information.

To change the name of this delivery group to the PSB Climate and Nature delivery group and to amend the TOR's.

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| Members to consider nominations for the PSB Task and Finish group to develop the official launch of the Local Wellbeing Plan 2023-28. |
| Timothy Bray to share the Local Well-being delivery plan with forum members once it has been shared with the PSB Board. |
| Timothy Bray to place the delivery plan through a readability score and change the colours to be clearer for all readers. |
| Circulate the Draft Terms of Reference to members for their consideration and approval. |
| All members to review the membership of this delivery group. |
| To include as an Agenda item at the next meeting an item for an NRW update on the Climate Change Impact Assessment. |
| Ann Owen to provide a written report, mapping out where all the projects are at the end of this phase of the project to establish a Ceredigion Food Network. |
| Lynne Walters to liaise with procurement colleagues on the policy changes in public procurement procedures and its specific impact on premises assessments. |
| Members to consider nominations for attending the Travel Charter Group and representing the PSB. |
| Bethan Lloyd Davies to share details of the decarbonisation workshop targeted at businesses and scheduled to take place at Bargoed Farm on the 9th February. |
| A discussion topic to be included at a future meeting is to be centred on EV stock vehicles and charging points across Mid Wales. |
| Information on the Sustainable Steps Wales : Green Careers Lottery Community Fund will be circulated to partners. |