



LICENSING ACT 2003
PREMISES LICENCE

Cyngor Sir **Ceredigion** County Council



s licence number

PRM 0720 (issued 10/10/2018)

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**The Coliseum Coffee House ,
Ceredigion Museum, Coliseum,
Terrace Road**

Post town

Aberystwyth

Post code

SY23 2AQ

Telephone number

01970 633087

Where the licence is time limited the dates

LICENCE NOT TIME LIMITED

Licensable activities authorised by the licence

REGULATED ENTERTAINMENT:

FILMS

LIVE MUSIC RECORDED MUSIC

**PROVISION OF ANYTHING SIMILAR TO LIVE MUSIC, RECORDED MUSIC
OR PERFORMANCE OF DANCE**

FACILITIES FOR ENTERTAINMENT:

MAKING MUSIC

LATE NIGHT REFRESHMENTS

SALE BY RETAIL OF ALCOHOL

The times the licence authorises the carrying out of licensable activities

REGULATED ENTERTAINMENT:

FILMS:- MONDAY TO SUNDAY – 10:00 TO 23:00

**LIVE MUSIC RECORDED MUSIC :- MONDAY – WEDNESDAY 23:00 – 00:00
Thursday to Sunday - 23:00 – 02:00**

**PROVISION OF ANYTHING SIMILAR TO LIVE MUSIC, RECORDED MUSIC
OR PERFORMANCE OF DANCE :- MONDAY – WEDNESDAY 10:00 – 00:00
Thursday to Sunday - 10:00 – 02:00**

FACILITIES FOR ENTERTAINMENT:

MAKING MUSIC MONDAY – WEDNESDAY 10:00 – 00:00

Thursday to Sunday - 10:00 – 02:00

**LATE NIGHT REFRESHMENTS MONDAY – WEDNESDAY 23:00 – 00:00
Thursday to Sunday - 10:00 – 02:00**

**SALE BY RETAIL OF ALCOHOL:- MONDAY – WEDNESDAY 10:00 – 00:00
Thursday to Sunday - 10:00 – 02:00**

The opening hours of the premises

MONDAY – WEDNESDAY 10:00 – 00:30

Thursday to Sunday - 10:00 – 02:30

NON STANDARD TIMINGS

**New Years Eve, Valentine's Day ,St Dwynwen Day,
May Bank holiday Monday, Spring Bank Holiday Monday, August
Bank, Holiday Monday , Halloween, November 5th and Christmas
Eve until 2am, with 30 minutes to drink up.**

**Where the licence authorises supplies of alcohol whether these are on and/
or off supplies**

ON SALES ONLY

**Name, (registered) address, telephone number and email (where relevant)
of holder of premises licence**

**CEREDIGION COUNTY COUNCIL,
PENMORFA,
ABERAERON
SA46 0PA**

**Registered number of holder, for example company number, charity
number (where applicable)**

**Name, address and telephone number of designated premises supervisor
where the premises licence authorises the supply of alcohol**

CAROLYN CANHAM

**Personal licence number and issuing authority of personal licence held by
designated premises supervisor where the premises licence authorises for
the supply of alcohol**

Mu 0696 – Powys County Council

Annex 1 - MANDATORY CONDITIONS

1 Mandatory conditions where licence authorises supply of alcohol

(1) Where a premises licence authorises the supply of alcohol, the licence must include the following conditions.

(2) The first condition is that no supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

(3) The second condition is that every supply of alcohol under the premises licence

must be made or authorised by a person who holds a personal licence.

2 Mandatory condition: exhibition of films

(1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection

(3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where-

(a) the film classification body is not specified in the licence, or

(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

3 Mandatory condition: door supervision

(1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence

must include a condition that each such individual must be licensed by the Security

Industry Authority.

- (2) But nothing in subsection (1) requires such a condition to be imposed-
- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to-
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section-
- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

With effect from 28th May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
where –
 - (i) P is the permitted price
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence,
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order
2014

The below Mandatory Conditions **replace** the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and comes into effect **on 1st October 2014**

Conditions 1 to 4 refer to all premises that sell or supply alcohol for consumption on the premises. Condition 3 is relevant to Premises that sell for consumption off the premises.

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Annex 2 - Conditions consistent with the operating Schedule

GENERAL

The Museum Cafe is open to the public primarily as a museum and art gallery facility. The main cafe opening hours are 10am until 5pm, daily, but it may open alongside evening events held at the Museum itself.

It is anticipated the main reason to visit the cafe will be for food.

Occasionally there is an option to host private functions in the museum. There is therefore a requirement for evening events where the main reason to visit will be entertainment, or may involve a dining experience, with provision of alcohol.

It may be on occasion the premises will be open for events from 8am, though no licensable activity will take place.

It is anticipated recorded music will always be amplified. This could include background to films, or karaoke or disco style music.

For clarity, the cafe is a small space and sits over the tourist board shop, with a play area and fixed seating. This should help imagine the kind of entertainment likely, given the main coliseum is next to the cafe and whilst separately licenced, will carry the main entertainment provisions.

No alterations or additions to premises shall be made except with the prior approval of the licensing authority. No unlawful lottery or game shall be permitted on the premises. There is restricted entry into the museum after 5pm when parts of the museum (in pink on the plan) are open for private parties and/or other events. Alcohol may be sold alongside meals in the cafe during these times as well as during museum open hours. The museum and the cafe cannot have music or activity that will vibrate shelving on which delicate artefacts are displayed.

PREVENTION OF CRIME AND DISORDER

The vicinity of the museum outside is well lit. The venue is primarily a museum, never promoting cheap alcohol as a sole attraction. There is a selective, but non-discriminatory policy on who is allowed entry into the museum after 5pm (usually invitation or tickets only). The presence of the staff who constantly survey and are vigilant helps to prevent drug abuse on site.

The shop entrance will be manned during events, restricting access to events and the cafe.

There are three internal CCTV cameras monitored behind the reception desk around the cafe and shop. Dyfed Powys CCTV policy is in place and staff is trained to be able to produce up to 30 days footage immediately if required, or whom to contact to do so.

Evening events allow entry 30 minutes pre event and up to an hour past start time of events, with door staff supervising exits when the performance finishes.

The electronic shop entrance will be locked between these times in the event of evening opening times.(exc fire)

The DPS will risk assess events to assess whether SIA door staff are required in addition to normal supervisory staff at an event

PUBLIC SAFETY

Fire Risks are assessed every six months, recorded in the fire safety book and actioned within one week. All exits and emergency routes highlighted (exit doors are tested monthly). Appropriate firefighting equipment is shown on the plan. Fire alarms are linked directly to the fire station. Immediately prior to the admission of the public the nominated supervisor on duty will check all exits and passageways are unobstructed and functional. All standard conditions requested by the fire

safety officer in the interests of health and safety will be adhered to. The licensee will maintain suitable and sufficient insurance in respect of risk of fire and third party claims arising from the use or the condition of the premises. Capacity-50 covers maximum seating and less than 10 staff.

If exits are through secure routes, there is in place an action plan allowing all doors and escape routes to immediately be accessible, including a lift for disabled visitors. There will be a notice by each phone in the premises with the method of phoning the fire brigade and the address of the premises. All exit routes will be kept clear from obstruction.

PREVENTION OF PUBLIC NUISANCE

People leaving in a noisy or boisterous manner after dark are marshalled from the premises and if persistent are banned.

Deliveries will be arranged before 18.00hrs.

Windows in the cafe will be closed if amplified music is louder than background level.

PROTECTION OF CHILDREN FROM HARM

Alcohol will be displayed and served from behind the counter or locked away from children in display cabinets.

No child under 18 will be allowed to purchase or consume alcohol and accompanying adults will only be able to purchase alcoholic drinks for themselves, if large groups order, with mixed ages including under 18's.

The manager will be vigilant in checking ID. Only Pass logo ID, passports or driving licenses with photos will be accepted as evidence someone is over 18. Children under 16 will be allowed access to all areas unaccompanied, except between midnight and 2.30am, as the main reason to visit the cafe will always be to eat.

No moving picture will be shown unless age restrictions will be clearly displayed in adverts of films and at entrances to the cafe. No offensive material will be displayed.

PLANS



**Annex 3 - Conditions attached after a hearing by the licensing authority/
Mediation meeting**